



HILLINGDON
LONDON



Residents' and Environmental Services Policy Overview Committee

Councillors on the Committee

Michael White (Chairman)
David Yarrow (Vice-Chairman)
Lynne Allen
Shirley Harper-O'Neill
Patricia Jackson
Kuldeep Lakhmana (Labour Lead)
Carol Melvin
David Payne

Date: WEDNESDAY, 4
DECEMBER 2013

Time: 5.30 PM

Venue: COMMITTEE ROOM 4A -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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Published: Tuesday, 26 November 2013

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This Agenda is available online at:

www.hillingdon.gov.uk

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INVESTOR IN PEOPLE

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Terms of Reference

A central role of a Policy Overview Committees is to undertake in-depth policy reviews on specific issues. Reviews provide the opportunity to hear from members of the public and expert witnesses, including people from a wide range of external organisations. Reviews usually make recommendations to the Cabinet on how the Council could improve its work. They therefore perform an important role in opening up the policy-making process to a wider audience, including people who would not normally have the opportunity to participate.

This Committee undertakes the policy overview role in relation to the following matters:

- Highways, traffic, parking & street environment
- Local transport, including rail, cycling & London Underground
- Footpaths and Bridleways
- Road safety and education
- Planning & Building Control
- Libraries
- The Borough's heritage and history
- Sport & Leisure services
- Waste management & recycling
- Green spaces, allotments, woodlands, conservation and sustainable development
- Consumer Protection, Trading Standards & Licensing
- Registrars & Bereavement Services
- Local watercourses, drainage and flooding
- Environmental Health, Air & Noise Quality
- Local impacts of Heathrow expansion
- Local impacts of High Speed Rail

Agenda

Chairman's Announcements

	Title of Report	Page
1	Apologies for Absence	
2	Declaration of Interest in matters coming before this meeting	
3	To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private	
4	To agree the Minutes of the meeting held on 12 November 2013 (to follow)	
5	Major Review on water conservation - third witness session	1 - 4
6	Forward Plan	5 - 10
7	Work Programme	11 - 14

Agenda Item 5

MAJOR REVIEW – USING OUR WATER: IMPROVING EFFICIENCY AND DEVELOPING LONG-TERM STRATEGIES – WITNESS SESSION 3

Contact Officer: Steven Maiden
Telephone: 01895 250692

REASON FOR ITEM

To enable the Committee to gather evidence as part of their Major Review into water conservation within the Borough. This session will particularly focus on developing the Council's water strategy.

OPTIONS AVAILABLE TO THE COMMITTEE

1. Question the witnesses
2. Highlight issues for further investigation
3. To make a note of possible recommendations for the review

INFORMATION

On 25 September 2013 Members agreed that the first Major Review of this Committee should focus on the issue of water conservation within the Borough.

For this **third witness session** Members will hear evidence from:

Name	Position
James Rodger	Head of Planning, Green Spaces and Culture
Vicky Boorman	Flood and Water Management Specialist
Ian Thynne	Principle Sustainability Officer

PAPERS WITH THE REPORT

Water Conservation Review – Terms of Reference
Information on this aspect of the review

USING OUR WATER: IMPROVING EFFICIENCY AND DEVELOPING LONG-TERM STRATEGIES

Terms of Reference

General

1. To gather evidence in order to develop a broad understanding of:
 - a. The Council's current water usage practices in both its green spaces and across the corporate estate,
 - b. The scope of the Council's existing policies regarding its own water usage,
 - c. The planning requirements that the Council places on developers building in the Borough.

Water and Our Green Spaces

2. To explore possible ways in which the Council could make short-, medium- and long-term improvements to its water usage in award-winning green spaces;
3. To explore alternative water supply options and determine where the Council can get best value for money and have the best possible impact on the environment;
4. To make recommendations that produce financial savings, increased efficiency and add to the Council's reputation as an authority with an innovative and leading approach to green spaces;

Water and Our Corporate Estate

5. To explore how the Council could make cost-effective changes to its water usage practices across the corporate estate;
6. To make recommendations that improve how the Council uses water within its own buildings with a view to reducing usage and producing positive financial and environmental impacts;

Developing Our Water Strategy

7. To contribute to the development of future water requirements set out in the Local Plan Part 2;
8. In conjunction with the Environment Agency and water companies, to contribute to future plans for conserving and reducing water usage in the Borough; and
9. To make recommendations that put measures in place to ensure that the Borough's water usage is brought in line with the London average as determined by the London State of the Environment Report.

Information on this aspect of the Review:

Developing our Water Strategy

Officers have advised that there is guidance on what the planning department ask external developers to do regarding water conservation, although it has also been noted that further work could be undertaken to clarify the Council's position. Such clarification would help to bring the area in line with comparable areas (such as renewable energy) which already have more comprehensive policies and strategies in place.

Currently the London State of the Environment report flags up the usage of LBH as higher than the London average. Using this evidence, policy has been produced in the Local Plan Part 1 Strategic Policies which ensure the requirement of water reuse in all new developments as they apply through planning. The Built Environment Policy also states that all new homes should be built to Code for Sustainable Homes Level 4 and has requirements for Sustainable Drainage to be used which incorporates water reuse. Additionally, the Environmental Improvement - Water Resources subsection all new development must meet the London Plan Policy 5.15 for grey water reuse.

Given the policies and guidance already in place, this aspect of the review will focus on two main areas:

1. Officers are currently working on how water conservation will be included in the Local Plan Part 2 and it has been suggested that the Committee could gather evidence on, and make a valuable contribution to, external water conservation requirements.
2. Officer have also suggested that the Committee could look at how the Council works with the Environment Agency and water companies to help manage and plan for future uses. Understanding what water companies are doing in the Borough to encourage uptake (a requirement of the 5 year water resources plans) would be a profitable area for review as it would help make the Borough more resilient and promote conservation with residents.

Impact: The development of more clear guidelines on water conservation in the Borough could lead to significant savings and efficiencies in the future. This would be achieved through internal and external developments being required to adhere to good water conservation practices. As above, this could have a positive impact on water levels and flooding in the Borough, produce savings on water costs in the short-, medium- and long- terms and have a positive impact on the local environment.

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FORWARD PLAN

Contact officer: Steven Maiden
Telephone: 01895 250692

REASON FOR ITEM

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision maker on key decisions that relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

OPTIONS OPEN TO THE COMMITTEE

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

INFORMATION

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider and comment on these items.
2. Committee Members are requested to send in any questions they have regarding the attached Forward Plan or on any reports going to the next meeting of Cabinet, and to notify any officers that they would like to attend to give advice.

SUGGESTED COMMITTEE ACTIVITY

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision making.

Ref Decision Further information

Ward(s)

Council Departments: RS = Residents Services CYPs = Children and Young People's Services ASCS = Adult Social Care Services AD = Administration FD = Finance

Cabinet meeting - 19 December 2013

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
002	Willow Tree Depot, Willow Tree Lane, Hayes	Cabinet will be asked to declare the land surplus to requirements, transfer the property from the General Fund to the HRA and seek planning consent for a residential scheme.	Yeading		Cllr Jonathan Bianco	RS - Marcia Gillings		NEW	Private (3)
003	Highways Works Term Contract 2014	Cabinet will be asked to approve the award of the 2014 All contract for its Highways Works Term Contract.	All		Cllr Keith Burrows	RS - John Fern		NEW	Private (3)
956	Cleaning and Waste contract	Cabinet will be asked to award a contract for cleaning & locking of public toilets, collection and disposal of household clinical waste & disposal of the contents of dog fouling bins.	All		Cllr Jonathan Bianco	RS - Nigel Dicker			Private (3)
SI 0	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	AD - Democratic Services			
SI	Quarterly Planning Obligations Monitoring report	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	RS - Jales Tippell / Vanessa Scott			
SI	Gift Funding for Planning Functions	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	RS - James Rodger			

Cabinet Member Decisions - December 2013

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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Council Departments: RS = Residents Services CYPs = Children and Young People's Services ASCS= Adult Social Care Services AD = Administration FD= Finance									
989	Residents Services Enforcement Policy	The report seeks approval for the adoption of a Residents Services Enforcement Policy.	All		Cllr Ray Puddifoot & Nagra Cllr Jonathan Bianco	RS - Shabeg			

Cabinet meeting - 23 January 2014

982	Civic Centre Air Handling Units Replacement	The office accommodation of the Civic Centre is currently air-conditioned by four air handling units (AHUs). The existing original units are now in a poor condition, suffering high levels of corrosion, seized valves and controls having to be regularly overridden. These units are also outmoded and un-economical in operation and therefore a comprehensive replacement and overhaul is required to provide the Civic Centre a modern, effective and efficient air conditioning system.	Uxbridge South		Cllr Jonathan Bianco	RS - Nish Parmar / Anthony Payne	Corporate consultees		Private (3)
SI	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	AD - Democratic Services			
SI	Gift Funding for Planning Functions	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	RS - James Rodger			

Cabinet Member Decisions - January 2014

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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Council Departments: RS = Residents Services CYPs = Children and Young People's Services ASCS = Adult Social Care Services AD = Administration FD = Finance									
005	Grant of a new lease at Ruislip Lido for the Miniature Railway	The report seeks approval to grant a new 25 year lease.	West Ruislip		Cllr Jonathan Bianco	RS - M Henington		NEW	Private (3)

Cabinet meeting - 13 February 2014

SI	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	AD - Democratic Services			
SI	Gift Funding for Planning Functions	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	RS - James Rodger			

CABINET MEMBER DECISIONS - LIST OF STANDARD ITEMS CONSIDERED EACH MONTH

SI	New allocation of S106 contributions	To approve allocation of planning obligation funds for use locally.			Cllr Ray Puddifoot & Cllr Jonathan Bianco	RS - Nikki Wyatt			
SI	Local Safety Schemes and Parking Revenue Account funded schemes	To consider petitions received and decide on future action			Cllr Keith Burrows	RS - David Knowles	Traffic Liaison Group		
SI	Pedestrian Crossings	To approve schemes to provide crossing facilities			Cllr Keith Burrows	RS - David Knowles			
SI	Transport - Local Implementation Programme	Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.			Cllr Keith Burrows	RS - David Knowles			

Ref Decision Further information

Ward(s)

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
Council Departments: RS = Residents Services CYPs = Children and Young People's Services ASCS= Adult Social Care Services AD = Administration FD= Finance									
SI	Chrysalis Programme of Environmental Improvements	The Cabinet Member(s) will be asked to consider the approval of projects.	Various		Cllr Douglas Mills & Cllr Jonathan Bianco	RS - Helena Webster			
SI	Erection and Renewal of Street Furniture	Following Cabinet's decision on 24th September, final sign-off of any expenditure against this term contract must be made by the Leader of the Council and Cabinet Member for Finance and Business Services.	All		Cllr Ray Puddifoot and Cllr Jonathan Bianco	RS - John Fern			

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Agenda Item 7

**RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE
2013/14**

Contact Officer: Steven Maiden
Telephone: 01895 250692

All Committee meetings will begin at 5.30 p.m.

REASON FOR REPORT

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of each agenda.

OPTIONS OPEN TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and reviews.

INFORMATION

Meeting Dates and Rooms - *Meetings start at 5.30pm unless indicated below*

Meetings	Room
29 May 2013	CR3
31 July 2013	CR3
25 September 2013	CR3
17 October 2013	CR3
12 November 2013	CR3
4 December 2013	CR3A
21 January 2014	CR3A
26 February 2014	CR6
26 March 2014	CR3
30 April 2014	CR3
28 May 2014	CR3

WORK PROGRAMME

29 May 2013	Review Discussion – to discuss and agree potential review topics for 2013/14
	Update on the Dropped Kerb Scheme
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
31 July 2013	Review Discussion – consideration of scoping report for Major Review
	Consideration of Budget Planning Report for Residents Services 2014/15
	Briefing note on fly tipping in the Borough
	Update on the Borough’s roadside memorials
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
25 September 2013	Review Discussion – consideration of scoping report for Major Review into Water Conservation
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
17 October 2013	Major Review into Water Conservation – first witness session
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
12 November 2013	Major Review into Water Conservation – second witness session
	Update on letter for Roadside Memorials
	Annual Safety at Sports Grounds Report
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
4 December 2013	Major Review into Water Conservation – third witness session
	Work Programme – review the annual work programme

	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
21 January 2014	Major Review into Water Conservation – consideration of draft final report
	Budget Report for consideration
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
26 February 2014	Consideration of topics for Single Meeting Review
	Update on implementation of Pest Control Review recommendations
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
26 March 2014	Single Meeting Review
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
30 April 2014	Consideration of draft final report for Single Meeting Review
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate
28 May 2014	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions and comment if appropriate

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